

IRCHESTER PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on
Wednesday 27th August 2025 at the Village Hall, School Road at 7.15p.m.

Councillors:

B Leeson (Chair), M May, JP Carr, A Hurley, P Smith, G Brotherston, D Shroll.

Clerk: S Geyton. Cemetery Officer: J Rigby

The meeting started at 7.15pm. there were 3 members of the public present.

Apologies - Received and accepted from Cllr Howden and Dunkley.

25/31 Declaration of Interest

Cllr Leeson declared an interest in planning application.

25/32 Public Questions, Police Report and NNC Update

Public – Member of the public raised query reference to item 25/42 and why this item is exclusive to public and press. Chair answered that it is due to contractual confidentiality.

Another member of public gave a note of thanks for those who helped with the VJ day service. Also requested if the dog bins can be made easier to identify i.e. a numbering system, advised this is something the Clerk will investigate.

Report from Cllr on behalf of public – Tree outside property on Farnish Rd hasn't been trimmed. Advised the trees on the verges are owned by highways. Also, a query on a public right of way by Knuston Lodge Farm NNC are responsible for dealing with any issues.

Police Report – Cllr May gave a note of thanks for recent efforts in the village.

NNC Update – No new updates, NNC Cllr Tom Partridge-Underwood gave his apologies. High Street in Irchester has been resurfaced and a few issues with this are to be raised by Cllr Carr.

25/33 Minutes

a) **RESOLVED** to approve the minutes held on 25th June 2025 and signed by the Chair as a true record.

25/34 Co-Option

a) **RESOLVED** to co-opt Cath Fuller onto the Irchester Ward. Declaration of office was signed and witnessed by the Clerk. Mick Dunckley and Alasdair Rodgers were deferred to next meeting due to no attendance at the meeting.

25/35 Financial Matters

a) **Payments –** Resolved that the payments of £14,740.43 for July 2025 were approved and £9,460.79 for August 2025 were approved.

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2025	NNC Cemetery Rates	DD	53.00	LGA 72 s214	NNC Cemetery Rates
05/07/2025	Hugo Fox	DD	23.99	LGA 72 s143	Website fee
09/07/2025	Three Business Services	DD	35.70	LGA 72 s111	Parish Council Mobile
09/07/2025	Yu Energy	DD	6.85	PCA 57 s3	Unmetered streetlighting
09/07/2025	Yu Energy	DD	220.35	PCA 57 s3	Unmetered streetlighting
09/07/2025	S Geyton	BACS0701	492.26	LGA 72 s111,112	New laptop from John Lewis
25/07/2025	Mowerman	BACS0702	180.00	OSA 06 s9,10	VAS sign maint
25/07/2025	Mowerman	BACS0703	2,224.90	OSA 06 s9,10	Grass cutting
25/07/2025	Mowerman	BACS0704	250.00	Litter Act 1983	Litter Picking
25/07/2025	Mowerman	BACS0705	375.00	LGA 48 s133	War Memorial Maint
25/07/2025	Mowerman	BACS0706	288.00	OSA 06 s9,10	New bollards on Rec x3
25/07/2025	Mowerman	BACS0707	120.00	OSA 06 s9,10	Call out Rec play area
25/07/2025	Edspace Ltd	BACS0708	8,440.80	OSA 06 s9,10	Wetpour repairs - Rec
25/07/2025	M Geyton	BACS0709	50.00	LG Prov 53 s4	Bus Shelter Cleaning
25/07/2025	NCALC	BACS0710	127.20	LGA 72 s111	Leadership training x2
25/07/2025	J Rigby	BACS0711	170.88	LGA 72 s111,112	Salary
25/07/2025	L Honnor	BACS0712	216.20	LGA72 s111,112	Salary & expenses
25/07/2025	S Geyton	BACS0713	1,414.45	LGA72 s111,112	Salary & expenses
25/07/2025	RBS Software Solutions	BACS0714	42.00	LGA 72 s111	Software transfer to new comp
31/07/2025	Bank Charges	DD	8.85	LGA 72 s111	Bank Charges

Total Payments 14,740.43

List of Payments made between 01/08/2025 and 31/08/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2025	NNC Cemetery Rates	DD	53.00	LGA 72 s214	NNC Cemetery Rates
04/08/2025	Hugo Fox	DD	23.99	LGA 72 s143	Website fee
08/08/2025	Three Business Services	DD	35.70	LGA 72 s111	Parish Council Mobile
09/08/2025	Yu Energy	DD	227.10	PCA 57 s3	Unmetered streetlighting
09/08/2025	Yu Energy	DD	7.07	PCA 57 s3	Unmetered streetlighting
27/08/2025	Glasdon Ltd	BACS0801	306.82	OSA 06 s9,10	New dog bin for Farndish Rd
27/08/2025	Parish Council Websites	BACS0802	1,213.44	LGA 72 s143	Website/Emails & Hosting
27/08/2025	Mowerman	BACS0803	2,224.90	OSA 06 s9,10	Grass cutting
27/08/2025	Mowerman	BACS0804	180.00	OSA 06 s9,10	VAS sign maint
27/08/2025	Mowerman	BACS0805	250.00	Litter Act 1983	Litter picking
27/08/2025	Mowerman	BACS0806	375.00	LGA 48 s133	War Memorial Maint
27/08/2025	Mowerman	BACS0807	450.00	OSA 06 s9,10	Farndish bench fitting
27/08/2025	Mowerman	BACS0808	150.00	OSA 06 s9,10	Remove & fit new dog bin
27/08/2025	Mowerman	BACS0809	72.00	OSA 06 s9,10	Dog bin fitting - Farndish Rd
27/08/2025	Mowerman	BACS0810	72.00	LGA 48 s133	Bench repair - Lt Irchester
27/08/2025	Mowerman	BACS0811	600.00	OSA 06 s9,10	Bench repairs - Irchester
27/08/2025	J Rigby	BACS0812	262.59	LGA 72 s111,112	Salary & backpay
27/08/2025	S Geyton	BACS0813	1,608.43	LGA 72 s111,112	Salary, backpay, expenses
27/08/2025	L Honnor	BACS0814	24.60	LGA 72 s111,112	Backpay
27/08/2025	M Geyton	BACS0815	50.00	LG Prov 53 s4	Bus shelter cleaning
27/08/2025	NNC Library Rent	BACS0816	1,237.50	LGA 72 s133	NNC Library Rent
27/08/2025	John Davies	CHQ	27.50	LGA 72 s137	Wreath VJ Day
31/08/2025	Bank Charges	DD	9.15	LGA 72 s111	Bank Charges
Total Payments			9,460.79		

- b) The current financial statement after the payments £271,468.13.
- c) **RESOLVED** that Cllr Smith and Cllr Leeson to authorise the bacs payments for August 2025.
- d) Deferred the costs for Planning Nuts and Bolts to make enquires for whole council training.
- e) **RESOLVED** to approve the costs for Off to a Flying Start training for Cllr Brotherston.
- f) **RESOLVED** to approve the costs for Cemetery Management & Compliance training for Cemetery Officer.
- g) **RESOLVED** to approve and adopt FOI Model Publication Scheme and Subject Access Request Procedure.

25/36 Recreation Ground

- a) Report received from the Clerk that the skate park has been reported as graffitied and needs to be removed, Cllr Fuller has offered to support with cleaning. During play area inspections a couple of bolts have been discovered as missing from Wollaston Rd recreation ground, Clerk to look into replacements.

25/37 Highways

- a) No issues reported.

25/38 Cemetery/War Memorial

- a) Report provided by the Cemetery Officer presented to Councillors via email prior to the meeting.
- b) Cemetery Working Party to include – Cllrs Leeson, Smith, Carr, Fuller.
- c) Remembrance Day Working Party to include – Cllrs Carr, Smith, Leeson, May and relevant members of the public (ex-service).

25/39 Planning

Vice chair took the seat for the next item at 8.23pm

- a) To note the below comments for the following planning applications received by NNC.
NW/25/00385/FUL – 12 Gipsy Lane Irchester Wellingborough NN29 7DL
Proposal: Demolition of existing garage and single storey outbuildings and erection of a two storey side extension.
Response: No comments.

Chair took the seat for the rest of the meeting.

- b) No decisions to note from NNC.

25/40 Correspondence

- **RESOLVED** to appoint new members as requested onto the Feoffee Charity.
- Email received from Poddington PC regarding to the planning applications 25/01471/EIA & 25/01472/EIA – Cllr Carr and Clerk to contact Bedford Borough Council reference no contact as a neighbouring consultee.

25/41 Exclusive to Public and Press

RESOLVED: That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the public and press is excluded from the meeting for the items below of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

25/42 Austin Close

- a) The documentation received is to be reviewed further before being presented to full council.

25/43 Sport Association Lease

Clerk gave a report on the current draft lease for the Sport Association.

Clerk and Cemetery Officer left the meeting for the next item.

25/44 Staff

- a) **RESOLVED** to confirm the end of probation period for the Clerk.

Clerk and Cemetery Officer returned to the meeting.

25/45 Parish Office

- a) Letter received from the Village Hall Committee was discussed and it was **RESOLVED** to temporarily change place of work for the Clerk and Cemetery Officer to home working and to pay the government allowance for September and review again at next meeting.

Cllr Hurley left the meeting at 8.57pm. Cemetery officer left the meeting at 9.18pm.

Meeting closed at 9.46pm

Chair

24th September 2025